

**DRAFT**

**FLORIDA POLYTECHNIC UNIVERSITY  
BOARD OF TRUSTEES  
MEETING MINUTES  
Florida Polytechnic University Student Development Center  
4700 Research Way  
Lakeland, Florida 33805**

**February 28, 2018 @  
*or upon the conclusion of the previous meeting***

I. Call to Order

Chair Frank Martin called the Board of Trustees meeting to order at 12:49 p.m.

II. Roll Call

Maggie Mariucci called the roll: Chair Frank Martin, Trustee Mark Bostick, Trustee Jim Dewey, Trustee Henry McCance, Trustee Louis Saco, Trustee Gary Wendt, Trustee Robert Stork, Trustee Cliff Otto, Trustee Philip Dur, Trustee Louis Saco and Trustee Jacob Livingston were present. (Quorum).

Staff present: President Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeJulio, Mrs. Maggie Mariucci, and Mr. David Blanton.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Henry McCance made a motion to approve the Board of Trustees meeting minutes of December 6, 2017. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

Chair Frank Martin gave a brief report on the Board of Trustees Committee Chair meeting. He stated he and the Committee Chairs will continue to work with President Avent on initiatives from that meeting.

**Trustee Bob Stork made a motion to approve the Board of Trustees Committee Chair meeting minutes of February 1, 2018. Trustee Dick Hallion seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Chairman's Remarks

Chair Martin commented on the joint reception with the University Foundation Board held the previous evening. He looks forward to a collaborative working relationship with Foundation Board members.

Chair Martin also remarked he wants to ensure the University remains focused and mindful of strategic opportunities and moves forward with vigor.

VI. National Society of Black Engineers (NSBE) Presentation

Florida Poly student David Dure, President of Florida Poly's NSBE chapter, gave a presentation on African American STEM leaders in American history. Mr. Dure also discussed the mission of NSBE and their activity on campus and in the local community.

VII. ARC Design Status Update – HOK Presentation

Representatives from HOK provided a presentation on the Applied Research Center's (ARC) design schedule, which should be complete by November 1, 2018. Trustees inquired as to the number of classrooms, labs, and offices included in the design, as well as the need for a loading dock, extreme connectivity, power and gas. Discussion also occurred on the option to build the ARC in stages, and the ability to build a larger building than originally discussed.

Chair Martin presented a resolution in honor of Trustee Sandra Featherman (see appendix for full resolution).

**Trustee Dick Hallion made a motion to approve Resolution 2018-001 “In Recognition and Profound Appreciation of Distinguished Service: Trustee Sandra Featherman, Ph.D.”. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. President's Remarks

President Randy Avent reviewed the status of operational plan items; legislative budget requests; the use of carry forward funds for the ARC; various studies including a five-year scholarship analysis, economic growth, and campus development; and recent, notable events and upcoming events.

Strategic discussion occurred on how to complete the ARC sooner. Building the ARC enables the University to accommodate 2,000 students. Chair Martin encouraged Trustees to accompany President Avent to strategic meetings in an effort to move campus development forward more quickly.

IX. Strategic Plan Discussion: Mission, Vision, Values

President Avent reviewed megatrends in higher education. The three items that differentiate Florida Poly from other universities in the State University System (SUS) include: small institution, new institution, and applied sciences/STEM. President Avent shared potential mission and vision statements to be included in the new strategic plan. Trustees provided feedback not to use limiting words (i.e. “Florida”). Trustees appreciated mission statements #2 and #3 in the list. Trustees also like vision statements #2 and #3.

X. Committee Reports

A. Audit and Compliance Committee

Committee Chair Cliff Otto gave a report on the Audit and Compliance Committee. There was one item for Board approval:

1. 2016-18 Audit and Compliance Work Plan Review

**Trustee Cliff Otto made a motion to approve the revised 2016-18 Governance Committee Work Plan. Trustee Dick Hallion seconded the motion; a vote was taken, and the motion passed unanimously.**

## B. Finance and Facilities Committee

Committee Chair Bob Stork gave a report on the Finance and Facilities Committee. There were four items for Board approval:

### 1. 2016-18 Finance and Facilities Committee Work Plan

**Trustee Louis Saco made a motion to approve the revised 2016-18 Finance and Facilities Committee Work Plan. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

### 2. Construction Manager Recommendation

**Trustee Dick Hallion made a motion to approve the selection of Skanska Building to provide construction management services for the Applied Research Center (ARC). Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

### 3. Foundation Naming Opportunity

**Trustee Louis Saco made a motion to approve the naming of Collaboration Room 2073 in the Innovation, Science and Technology Building of Florida Polytechnic University as the “Campbell Family Collaboration Room.” Trustee Dick Hallion seconded the motion; a vote was taken, and the motion passed unanimously.**

### 4. Regulation: FPU-8.001 - Purchasing

**Trustee Bob Stork made a motion to approve revised regulation FPU-8.001 Purchasing, which is being renamed as “Procurement”. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

## C. Academic and Student Affairs Committee

Committee Vice-Chair Dick Hallion gave a report on the Academic and Student Affairs Committee. There were two items for Board approval:

### 1. Rename Degree: Master of Science in Innovation and Technology to Master of Science in Computer Science

**Trustee Bob Stork made a motion to approve the degree name change from Master of Science, Innovation and Technology to Master of Science in Computer Science. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

### 2. 2018-2019 Academic Calendar

**Trustee Louis Saco made a motion to approve the 2018-2019 academic calendar. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

#### D. Governance Committee

Committee Chair Dick Hallion gave a report on the Governance Committee. There were six items for Board approval:

##### 1. 2016-18 Governance Committee Workplan

**Trustee Dick Hallion made a motion to approve the revised 2016-18 Governance Committee Work Plan. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

##### 2. Approval of Retirement Plan

**a. Trustee Bob Stork made a motion to approve the Florida Polytechnic University Retirement Plan (“Retirement Plan”) and resolutions as stated in the Secretary’s Certificate of Florida Polytechnic University, which include:**

- **approval and adoption of the Florida Polytechnic University Retirement Plan**
- **effective as of July 1, 2017;**
- **appointment of TIAA, FSB as trustee of the Retirement Plan; and**
- **designation of the Governance Committee as Plan Administrator of the Retirement Plan.**

**Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

**b. Trustee Bob Stork made a motion to authorize the Chair and Vice Chair of the Governance Committee (currently Trustee Richard Hallion and Trustee Philip Dur) to sign any documents on behalf of the Plan Administrator of the Retirement Plan. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

##### 3. Revision of Board of Trustees Bylaws

**Trustee Bob Stork made a motion to adopt the Second Amended and Restated Bylaws. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

##### 4. Regulation: FPU-6.005 Sick Leave

**Trustee Louis Saco made a motion to approve revised regulation FPU-6.005 Sick Leave. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

##### 5. Regulation: FPU-6.002 Personnel Code of Conduct

**Trustee Bob Stork made a motion to approve revised regulation FPU-6.002 Personnel Code of Conduct and Ethics. Trustee Louis Saco seconded the motion; a vote was taken, and the motion passed unanimously.**

XI. Upcoming Events/Meetings

Chair Martin reviewed the upcoming schedule of Board of Trustees meetings. Due to a change in the Board of Governors (BOG) September meeting date, the currently scheduled Board of Trustees meeting for September 12, 2018 is now in direct conflict with the new Board of Governors meeting. Trustees agreed that September 5 is an acceptable date for the Board to meet.

**Trustee Cliff Otto made a motion to approve to move the previously scheduled September 12, 2018 Board meeting to September 5, 2018. Trustee Dick Hallion seconded the motion; a vote was taken, and the motion passed unanimously.**

XII. Closing Remarks and Adjournment

As this is his last Board meeting, Trustee Jacob Livingston thanked the Board for the opportunity to serve the University as a Trustee this past year.

With no further business to discuss, the meeting adjourned at 2:45 p.m.

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