

**DRAFT**

**FLORIDA POLYTECHNIC UNIVERSITY  
BOARD OF TRUSTEES  
GOVERNANCE COMMITTEE  
MEETING MINUTES  
Florida Polytechnic University Admissions Building  
4700 Research Way, Lakeland, FL 33805  
October 31, 2017 @ 8:30 AM**

I. Call to Order

Committee Chair Dick Hallion called the Governance Committee meeting to order at 8:35 a.m.

II. Roll Call

Maggie Mariucci called the roll: Committee Chair Dick Hallion, Trustee Mark Bostick, and Trustee Don Wilson were present (Quorum).

Other trustees present: Board Chair Frank Martin, Trustee Sandra Featherman, Trustee Gary Wendt, Trustee Henry McCance, Trustee Bob Stork and Trustee Jacob Livingston.

Staff present: President Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Mr. Ray Galleno, Ms. Gina DeJulio, Mr. Rick Maxey, Mr. Kevin Aspegren and Ms. Maggie Mariucci were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Mark Bostick made a motion to approve the Governance Committee meeting minutes of June 8, 2017. Trustee Don Wilson seconded the motion; a vote was taken, and the motion passed unanimously.**

V. 2016-18 Governance Committee Work Plan

The 2016-2018 Governance committee work plan is being revised to reflect date changes as follows:

- “Revise Evaluation Instrument to be used for the President’s annual evaluation” was moved from the June 2017 meeting to the September 2017 meeting which was postponed until the October 31 meeting.
- The “BOT self-evaluation” was moved from the June 2017 meeting to the December 2017 meeting.
- “Review and revise the BOT bylaws” was moved from the September 2017 meeting to the March 14, 2018 meeting.

The date changes were necessary due to Hurricane Irma affecting meeting dates.

**Trustee Don Wilson made a motion to approve the revised 2016-2018 Governance Committee Work Plan. Trustee Mark Bostick seconded the motion; a vote was taken and the motion passed unanimously.**

VI. Board of Trustee Self-Evaluation and Board Governance Discussion

Ms. Gina DeIulio reported that a consultant from the Association Governing Boards (AGB) may be considered to evaluate the Board and Board practices. AGB would conduct a standard survey and then issue, collect and compile responses. The responses would be analyzed and reports would be compiled on strengths and areas of improvement. Trustee Gary Wendt questioned if this was a Board requirement. Ms. DeIulio stated this is not a requirement but a board “best practice” and recommended it be conducted every three to five years. Trustee Wilson voiced that it is a good idea to periodically review the effectiveness of the Board. All were in favor of moving forward with the consultant and scheduling a conference call with the committee and AGB.

VII. Resolution on President’s Powers and Duties

Board Chair Frank Martin and Ms. DeIulio presented the final document stating the President’s powers and duties. This document reflects discussions at the June 2017 meeting and prior resolutions.

**Trustee Wilson made a motion to approve the final draft on the President’s powers and duties. Trustee Bostick seconded; a vote was taken and the motion passed unanimously.**

VIII. Form for President’s 2017-18 Annual Review

Chair Hallion presented the form for the President’s 2017-18 annual review. The form has been updated to reflect the President’s goals for 2017-18.

**Trustee Bostick made a motion to approve the form for the President’s 2017-18 annual review. Trustee Wilson seconded the motion; a vote was taken and the motion passed unanimously.**

IX. 2018 Government Relations Plan

Mr. Rick Maxey presented the 2018 Legislative session update. The Legislation has been supportive of the University in funding and believes what the University is doing is beneficial to the State of Florida. A goal is to make Florida Poly a priority among state leaders and to have those leaders become strong champions for the University.

The Applied Research Center is a top priority. The University is requesting funds of \$22M dollars. Once the funds are granted, construction will start; all of the funding for construction must be in place before construction starts. Board Chair Martin stated it typically takes three to five years before necessary funds are acquired for new buildings. Trustee Wendt questioned if funds could be acquired through private donors; the answer is yes.

\$20M is being requested for the Institute of Intelligent Mobility. This project is related to SunTrax. Once the facility is operational, it will be self-sufficient. Trustee Featherman stated that due to the University being involved with a State agency, due diligence should be exercised and the Board should have approval authority. The facility is expected to be operational in the first half of 2019.

\$4.5M is being requested for the Technology Education model program. This program would incorporate technology into instruction.

\$4.493M is being requested for Sustainability for Economic Growth. This is related to the programs being run through FIPR Institute.

Mr. Maxey reviewed the legislative cycle and summarized the importance of engaging with key decision makers, working with stakeholders and focusing on the benefits to Florida.

**Trustee Bostick made a motion to approve the 2018 Government Relations Plan. Trustee Wilson seconded the motion; a vote was taken and the motion was passed unanimously.**

X. Closing Remarks and Adjournment

With no further comments, the Governance Committee meeting adjourned at 9:15 a.m.

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