

# SOCIAL SECURITY NUMBER ADD/CORRECT

To add or correct your Social Security Number (SSN) with the university, complete this form and review the information below. Students are required to produce the original signed SSN card or provide a clear copy of the signed SSN card along with this form. Students must submit the completed form and supporting documentation in person to the Registrar's Office.

LAST: \_\_\_\_\_ FIRST: \_\_\_\_\_ MI: \_\_\_\_\_

STUDENT UID: \_\_\_\_\_ SSN TO BE ADDED:  CORRECTED:

SOCIAL SECURITY NUMBER

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Florida law provides that Florida Polytechnic University (FPU) must notify students of the purpose for which FPU collects social security numbers. In accordance with the requirements of Florida law (Section 119.071, Florida Statutes), FPU collects social security numbers only if specifically authorized or required by law or if imperative for the performance of the University's duties and responsibilities. The University may collect social security numbers for some or all of the following purposes: identity tracking and management; billing and payments; credit worthiness; data collection, reconciliation and tracking; benefit processing; tax and scholarship reporting; financial aid processing; student health services, and reporting to authorized state and federal government agencies. Federal and state laws require us to protect social security numbers from disclosure to unauthorized parties. Students and employees are assigned identification numbers to assist in tracking and protecting their personal information. For more information, please review Florida Poly Policy: [FPU-1.0121P Social Security Number Use](#).

By Signing this form, I certify that the Social Security Number above is mine and correct, and that I have read and acknowledge the above statement and information.

\_\_\_\_\_  
Student's Signature (Electronic signatures not permitted)      Date

Registrar's Office Use Only	
Verified SSN on signed card: <input type="checkbox"/>	Processed By: _____ Processed On: _____

