I. Call to Order

Chair Cliff Otto called the meeting to order at 2:00 p.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Earl Sasser, and Trustee Bob Stork were present (Quorum). Trustee Gary Wendt joined the meeting after the conclusion of agenda item IV.

Executive Committee member not present: Trustee Beth Kigel

Other trustees present: Trustee Narendra Kini

Staff present: President Randy Avent, Provost Terry Parker, Gina DeIulio, Dr. Allen Bottorff, Larry Locke, Dr. Tom Dvorske, Dr. Kathryn Miller, Kristen Wharton, David Blanton, David Calhoun, Alex Landback, Penney Farley, and Melaine Schmiz and were present.

III. Public Comment

There were no requests received for public comment.

IV. Naming Opportunity: Engineering Building

Chair Cliff Otto stated Trustee Gary Wendt elected not to participate in this portion of the meeting. Trustee Wendt submitted Form 8A to Kris Wharton, Assistant Secretary to the Board of Trustees, disclosing a conflict of interest which will be attached to the minutes of this meeting. Gina DeIulio read Trustee Wendt’s disclosure into the minutes. Larry Locke, Director, Advancement Operations and COO of the University Foundation, commended Trustee Wendt’s generosity, not only of his time and leadership, but also of his generous financial gift in naming the Engineering building slated to begin construction in August 2022. Locke requested approval of the naming of the Engineering building as the “Gary C. Wendt Engineering Building.”

Trustee Earl Sasser made a motion to approve the naming request of the Gary C. Wendt Engineering Building. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.

V. Resolution: Signature Authority on Depository Accounts

Trustee Narendra Kini joined the meeting at this time.
President Randy Avent introduced Dr. Allen Bottorff, Florida Poly’s new Vice President of Administration and Finance. Dr. Bottorff shared a few words of introduction.

Gina DeIuliio reminded trustees pursuant to Florida statutes, the Board is responsible for designating and approving the legal name and position title of any University employee authorized to sign checks, pay legal obligations of the University, and transfer funds between accounts for University purposes. Resolution 2022-001 specifies three people who have such designation and authority: Dr. Randy K. Avent, president; Dr. Allen Bottorff, vice president of administration and finance; and Penelope Farley, university controller.

**Trustee Earl Sasser made a motion to rescind Resolution 2020-001 and replace it with Resolution 2022-001 Signature Authority on Depository Accounts. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

Trustee Gary Wendt joined the meeting at this time. Chair Otto and Vice Chair Mark Bostick expressed their appreciation to Trustee Wendt for his generous financial gift to the University.

**VI. University Housing Update**

Provost Terry Parker stated the University has lowered fall 2022 enrollment projections due to lack of housing. This decision protects the rising sophomore class retention rate. The University originally allocated 410 beds to new students. Approximately 100 of those beds were reallocated to rising sophomores. Overall, this produces a decline in expected incoming students by approximately 100. Additionally, data sharing over room reservations with Housing remains a challenge.

Chair Otto asked for clarification if Florida Poly is forcing the reduction of 100 students in the incoming class because of inadequate housing. Provost Parker clarified the University is not forcing this reduction; rather, the University has accepted these applicants. Applicants must choose the university they will attend by May 1. If they select Florida Poly, make their deposit, yet find they cannot obtain a lease because housing is full, they will decline to come.

Provost Parker stated the availability of off-campus housing is minimal and no managers of nearby apartment complexes want to enter into an agreement with the University. Florida Poly will connect students to off-campus housing opportunities and increase transportation from campus to the apartment complexes.

Regarding doubling up of dorm rooms which Trustee Bob Stork inquired about, Provost Parker has had moderate success with the Housing partner in increasing the number of beds in the dorms from 748 in fall 2021 to 796 in fall 2022. Modular housing is not an economically viable solution and high-speed construction, while viable, would not be ready for fall 2022.

Trustee Wendt expressed disappointment with lowering enrollment projections and suggested administration find a way to house all incoming students. President Avent replied administration is also unhappy with turning students away, and Provost Parker and his team are working diligently to find beds. Not owning both dorms is a large restriction. Additionally, state funds cannot be used for modular housing and the University doesn’t have enough funds in auxiliaries to pay for them.

Trustee Earl Sasser asked how many beds are still available. Provost Parker reiterated the challenges the University has with the Housing company in obtaining that data. He can confirm that 440 housing request forms have come through admissions from new students, with approximately 250 executed leases. The University offered to buy furniture to make single rooms doubles and the Housing company refused the offer.
After much discussion, Trustee Stork asked to review the contracts for the two dorms and offered to talk with the owner of the Housing company to discover what is keeping him from accommodating the University’s housing needs.

Regarding the bridge loan, President Avent stated Ben Watkins, Commission of Bond Financing, said he would not support a bridge loan. Watkins recommended obtaining financing to buy dorms 2 and 3 at the same time.

VII. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:14 p.m.
**FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS**

<table>
<thead>
<tr>
<th>LAST NAME—FIRST NAME—MIDDLE NAME</th>
<th>NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE</th>
</tr>
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<tbody>
<tr>
<td>Wendt, Gary C.</td>
<td>Board of Trustees</td>
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</tbody>
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<tr>
<th>MAILING ADDRESS</th>
<th>NAME OF STATE AGENCY</th>
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</thead>
<tbody>
<tr>
<td>3055 Harbor Drive Apt 1701</td>
<td>Florida Polytechnic University</td>
</tr>
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</table>

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<tr>
<th>CITY</th>
<th>COUNTY</th>
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<tr>
<td>Ft. Lauderdale</td>
<td>Broward</td>
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<tr>
<th>DATE ON WHICH VOTE OCCURRED</th>
<th>MY POSITION IS:</th>
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<tbody>
<tr>
<td>3/23/22</td>
<td>☐ ELECTIVE</td>
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<tr>
<td></td>
<td>☐ APPOINTEE</td>
</tr>
</tbody>
</table>

**WHO MUST FILE FORM 8A**

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, committee, or as a member of the Legislature. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

**INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES**

**ELECTED OFFICERS:**

As a person holding elective state office, you may not vote on a matter that you know would inure to your special private gain or loss. However, you may vote on other matters, including measures that would inure to the special private gain or loss of a principal by whom you are retained (including the parent or subsidiary or sibling organization of a principal by which you are retained), to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. If you vote on such a measure or if you abstain from voting on a measure that would affect you, you must make every reasonable effort to disclose the nature of your interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for you to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange). A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

**APPOINTE OFFICERS:**

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.
DISCLOSURE OF STATE OFFICER’S INTEREST

I, Gary C. Wendt, hereby disclose that on March 23, 2022:

(a) A measure came or will come before my agency which (check one or more)

[ ] incurred to my special private gain or loss;
[ ] incurred to the special gain or loss of my business associate, ____________________________;
[ ] incurred to the special gain or loss of my relative, ____________________________, by whom I am retained; or
[ ] incurred to the special gain or loss of ____________________________, which is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Florida Polytechnic University Board of Trustees will be voting on the naming assignment of a building to which I have donated a University-specified amount of funds that allow for the naming of this building with a title of my choosing. I have elected not to participate in or attend the discussion and subsequent voting involved in this matter to avoid any appearance of impropriety.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3/23/22
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

CE Form 8A - Effective 11/2013
Adopted by reference in Rule 34-7.010(1)(e), F.A.C.